

Ocean Grove Charter School

Administrative offices
1166 Broadway, Suite Q
Placerville, CA 95667

800-979-4436

Billing Address
PO Box 2499
Placerville, CA 95667

Become an Approved Instructor to Serve *Ocean Grove Charter School Students*

Ocean Grove Charter School is a California public charter school that serves K to 12th grade students in the counties of Santa Cruz, Monterey, San Benito, Santa Clara, and San Mateo. We are dedicated to educating our students at home, through supportive assistance and direction of Education Specialists (California credentialed teachers), and an extensive list of business vendors and approved instructors from which we can purchase high quality educational products and educational services.

Our enrolled student, _____, has asked us to add you to our list of approved charter school instructors. An instructor is employed by the charter school on an hourly basis to tutor or teach a small group educational class for our enrolled students, at the parent and ES's request.

A Charter School Instructor must meet the following criteria before being employed by the charter school:

- 1- Instructor must offer non-denominational or non-sectarian educational tutoring or courses in subjects they are qualified to teach.
- 2- Instructor must complete an employment packet, be DOJ cleared, and agree to be paid on a timesheet.
- 3- The Education Specialist must agree that this instruction meets their student's course of study. (In some circumstances, additional documentation may be required.)

An employment packet will be sent to you from Ocean Grove Charter School with explanations of how to get started partnering with us. If you have further questions about what services we would like you to provide to our students, please call the Education Specialist of the above listed student at the number below.

Thank you for considering this important endeavor!

Ocean Grove Charter School

ES Name: _____ Phone #: _____