

Ocean Grove Charter School

Administrative offices
1166 Broadway, Suite Q
Placerville, CA 95667

800-979-4436

Billing Address
PO Box 2499
Placerville, CA 95667

Become an Approved Vendor to Serve *Ocean Grove Charter School* Students

Ocean Grove Charter School is a California public charter school that serves K to 12th grade students in the counties of Santa Cruz, Monterey, San Benito, Santa Clara, and San Mateo. We are dedicated to educating our students at home, through supportive assistance and direction of Education Specialists (California credentialed teachers), and an extensive list of business vendors from which we can purchase high quality educational products and services.

Your (potential or current) customer, _____, has asked us to add you to our list of approved charter school vendors. In addition to partnering with us to educate our students, becoming an approved charter school vendor will promote your business to a whole new group of potential customers.

An Educational Business Vendor must meet the following criteria before being approved as an IEM vendor:

- 1- Vendor must offer non-denominational or non-sectarian educational materials or services.
 - 2- Vendor must complete a charter school Vendor Agreement and W-9.
 - 3- Vendor must be willing to accept school Purchase Orders and bill the school for payment after educational products are provided or services rendered.
- (In some circumstances, additional documentation may be required.)

A vendor packet will be sent to you from Ocean Grove Charter School with explanations of how to get started partnering with us. If you have further questions about what product or services we would like you to provide to our students, please call the Education Specialist of the above listed customer at the number below.

Thank you for considering this important endeavor!

Ocean Grove Charter School

ES Name: _____ Phone #: _____