

Ocean Grove Charter School Minutes

OGCS Charter Parent Council Meeting

By Webex Teleconference
16900 Highway 9
Boulder Creek, CA 95006
November 5, 2013

- 1 **CALL TO ORDER:** Mary Ann Shapiro
- 2 **PLEDGE OF ALLEGIANCE:** Led by Mary Ann Shapiro
- 3 **INTRODUCTIONS/WELCOME/ROLL CALL:** Welcome/introductions by Mary Ann Shapiro. The following school officials were present: Eric Schoffstall, Mary Ann Shapiro, Maya Myers, Teri Alves, Sara Satterfield. The following parent council members were present: Elizabeth Amlin, Juliette Brians, Monique Freed, Louanne Fromm, Susan Greathouse, Christie Hicks, Corinna Jennings, Sue Kaupie, Holly King, Shauna Klippel, Melodie Kragh, Therese Labugen, Marcella Lombardi, Michelle Longshore, Linda Perkel, Marlo Quinones, Jeff Randolph, Lea Siahann, Simone Sprague, Eric Stemm.
- 4 **HEARING OF THE PUBLIC**

No items were brought forth for hearing of the public.
- 5 **REPORTS – The different departments will present brief presentations on their work and changes that are being introduced this year.**

A. Teacher Services Director- Maya Myers Maya reported changes in the ES hiring process: a more selective intake process and interviews include responses to candidate's responses to scenarios. Decision to hire must be unanimous. ES training updates for new hires include an upgrade to WebEx trainings and monthly workdays with Advisors to address specific areas such as learning portfolios and communication. Teachers are taking part in Google Synergyze training to support user knowledge of all areas of Google. Candace Coffey is our new hiring facilitator who assesses the needs for ESs across counties to best serve the needs of prospective students. OGCS continues to interview as candidates are available. Current number of active students is 2,114; current number of prospective students is 125.

B. Curriculum - Shelley Ross Mary Ann read Shelley report in her stead. Two new Highly Qualified Teachers have been hired: Julie Lackie for Music and Sofia Oldmark for Physics. Each high school student has to be directed by HQT teachers. Three HQTs are providing APEX a-g Teacher Oversight. Maggie Beardsley will cover Math and History,

Catherine Noble will cover English, Kim Evans, Foreign Language. Common Core standards are being introduced this year and fully implemented by next year. ES are provided training in each module monthly. The same module is offered to parents the following month via the parent listserv. Modules 1 & 2 covered Common Core Overview and Cognitive and Conative Skills. November's module focus is on Increased Rigor. Future modules include Text Complexity, Technology Integration, Coherence and Focus, and New Assessment Format. These training modules will be ongoing all year to provide a strong foundation for implementation next year. Online Manage Licenses (OML) is a new ordering system for ESs that provides current pricing and enrollment information for online vendors for licenses that we create and manage. By utilizing the overall purchasing power of all 4 IEM schools, we can ensure that we receive the greatest discounts available to our students. The Curriculum and IT departments are working hard to streamline the processes of this new system. CAHSEE prep materials were provided to ESs in August to serve 10 grade students taking the CAHSEE exam and for 11/12th grade students who need to re-take this exam. CAHSEE Bootcamp instruction is set up to serve 11/12th grade students who have not yet passed. The schedule for Spring CAHSEE exams will be posted on the parent listserv as soon as test sites are established.

C. Guidance - Teri Alves A-G APEX courses are available online. Teachers have secured hands-on labs for students needing an a-g approved lab. Two APEX trainings have been offered via video conference to parents this year. Regular monthly meetings with Advisors/teachers regarding high school student needs. As of February, 2013, our online courses must now be approved by Doorways. We now have over 65 UC approved courses available online for our students. Options for weighted grades and online AP courses also available. Many of our high school students are taking advantage of concurrent enrollment opportunities through junior colleges. Teri attended the CDE Charter School and Independent Study Charter Conferences which provided resources for scholarships and moving ahead with the Common Core. OGCS is now an official member of the National Honor Society. The OGCS website includes new resources for high school training (ESs), college board information, scholarship information, and college research tools. Melody Kragh asked if information could be submitted for student internship opportunities. Teri welcomes this information and would implement pending administrative approval.

D. Assessment- Sara Satterfield Ocean Grove completed its first on site CLEDT testing. AB 44 has been signed which cancels STAR testing this year and in its place will be the CalBac test, which is the CA version of the SBAC, the practice test for the new Common Core standards. This test will be administered to all 3rd-8th grade students. 5th, 8th, 10th grade students will still take a science test, the rest will be taking a math or English/language arts test. These assessments will "test the test" (SBAC). The writing test for 4th, 7th grade has been cancelled. The physical fitness test (PFT) will be administered by ES individually or in a small group this year. October CAHSEE tests went great. Looking forward to February CAHSEE for 11th and 12th graders who still need to pass. Initial scantron testing window has finished. Kindergarten and Transitional Kindergarten students were testing using a different kind of assessment.

E. Title III Coordinator- Lisa Voss Mary Ann read Lisa's report as she could not attend this meeting. There will be a DLAC meeting supporting ESL students on Nov 22 at 12:30, parents are needed to assist. If interested, please contact Lisa at lvoss@ieminc.org. K-3 ESL students are using the Reading Eggs online program and grades 4-12 are using Rosetta Stone online to increase English reading/speaking skills. In January, Illuminate,

another online classroom will be offered. A GEA is planned in January for ESL students to visit one of the larger libraries in San Jose.

F. Personalized Learning Team - Becky Cote Becky was not able to attend meeting, Mary Ann read her report. The PLT is a new department within IEM created to respond to an instructional model and has 3 instructional tiers. The PLT assists parents and students with learning issues (not special ed), offering recommendations and extra support for ideas, curriculum, etc to help a student achieve. A PLT is recommended when student is performing below standard or as early as a learning problem is suspected. A parent may request a PLT by contacting the ES to submit a PLT request. The PLT request is forwarded to Becky Cote. Meetings are conducted between the parent, ES, and PLT administrator as well as any other appropriate personnel. As of October 2013, 62 PLT meetings have been conducted. There is currently a 2-3 week wait to conduct a PLT meeting, as this department serves all IEM charter schools.

6 ACTION ITEMS

Emergency Item A: Motion to add to the Agenda the vote to approve newly appointed board members

Motion to approve by: Corinna Jennings. Second by: Lea Siahann
Roll call vote for established board members only. Motion passed.

Emergency Item B: Vote to approve newly appointed board members: Holly King, Shauna Klippel, Therese Labugen, Marcella Lombardi, Michelle Longshore.

Roll call vote: All new board members were approved.

A. Motion to approve un-adopted Minutes from August 26, 2013 Board of Director Meeting.

Motion to approve: Christie Hicks. Second by: Elizabeth Amlin
Roll call vote: 17 yes, 0 no, 2 abstain. Motion passed.

B. Motion to approve Conflict of Interest Policy. Mary Ann reported that the previous COI policies have been consolidated into one policy for the whole school after consultation with legal counsel. Questions regarding the COI policy may be directed to Eric Schoffstall at eschoffstall@ieminc.org.

Motion to approve: Simone Sprague Second by: Corinna Jennings
Roll call vote: 17 yes, 0 no, 2 abstain. Motion passed.

C. Motion to approve use of fundraising funds to pay for Graduation Ceremony expenses.

Motion to approve: Elizabeth Amlin Second by: Monique Freed
Roll call vote: 18 yes, 0 no, 1 abstain. Motion passed.

6. DISCUSSION ITEMS

A. **Graduation** Reported by Mary Ann Shapiro. This year, high school and 8th grade graduation will be held at the Petit Trianon in San Jose on Thursday, May 22, 2014. More information about graduation will be forthcoming on the parent listserv.

B. **Fundraising:** Julia Keller, Education Liaison and Kim Beaumont, School Secretary have implemented fundraising opportunities through e-Scrip, Box Tops, etc. Volunteers are needed to assist with fundraising efforts. Currently, the fundraising account balance is over \$1,000. to be used for “extras” for our students such as graduation. Those wishing to volunteer should contact Mary Ann Shapiro at mshapiro@ieminc.org.

C. **Status of Standing Committee:** Mary Ann reported that there are 6 members on the Standing Committee and we require 7 members. The Standing Committee is needed if a school action is questioned by a parent or student. The Standing Committee would hear the case and present recommendations. Mary Ann will be contacting board members to invite to serve in this capacity.

ADJOURN

Motion to adjourn meeting: Corinna Jennings Second by: Michelle Longshore.
Unanimous consent to adjourn the meeting.

Minutes submitted by: Kim Beaumont, Secretary/Parent Support, Ocean Grove Charter School.